

People with disability in the workplace – Employees and Volunteers.

22nd March 2016 10:00am-12:30 pm

- Gain: Tips, ideas, and strategies to assist the smooth transition of employees or volunteers with all types of disability.
- Learn how to: ensure employees and volunteers with disability are able to contribute meaningfully to the organisation.

This interactive course includes techniques and strategies aimed at maximising the ability of volunteers or employees with disability to make a positive contribution to any organisation while also improving the knowledge, attitudes and capacity of staff working with this group.

Topics

- Disability- Definition and Relevant statistics
- Recognising and removing barriers for people with disability seeking or volunteer or paid employment.
- Implications of disability – intellectual disability, autism, mental health in the workplace.
- Why volunteers or employees with disability?
- Finding and recruiting volunteers or employees with disability- strategies
- Useful documents and processes
- Identifying and obtaining resources and supports
- Orientation & supervision tips
- Aiding the learning of people with disability in the workplace
- Building the right relationship
- What can go wrong and who can help?

Methodology

- Lecture
- Power point presentation
- Case studies
- Group work

Learning Outcomes

- Greater understanding of the benefits of recruiting paid or unpaid staff with disability
 - Greater understanding of disability and some techniques to reduce its impacts
 - More positive attitude and improved confidence towards recruiting and training paid or unpaid staff with disability
 - Strategies and techniques learnt for the successful recruitment and management of paid or unpaid staff with disability
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- The course is run by a facilitator with extensive experience in disability and relevant qualifications.

When: Tuesday 22 March 2016 10:00am-12:30 pm

Venue: Yooralla People and Culture Training Room: Asipac House, Level 1 342 Flinders Street, Melbourne

Fee: \$175 plus GST per participant, discount for groups.

For more information or to book:

Judy Buckingham

8851 0830

0438 502 220

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Booking Form and Invoice

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Further information: Judy Buckingham on E: judy.buckingham@yooralla.com.au T: 8851 0830

1. Personal Details

Participant Name(s):	
Name of Organisation:	
Address:	
Telephone:	
Email:	

2. Payment Details

Please charge \$_____ to my (please tick) **Bank Card** **MasterCard** **Visa** **Amex**

Card holder's Name:		
Card Number:		
Expiry Date:		
Signature:		Date: / /

Please send invoice addressed to.....

Conditions:

1. ACE Disability Network reserves the right to cancel a course if there are insufficient applicants. In which case, all fees will be refunded.

2. Cancellations made by applicants less than a week before a course commences may incur an administration fee.